



Report to Children, Young People & Family Support Scrutiny & Policy Development Committee

Monday 15th January 2018

Report of: Policy & Improvement Officer

Subject: Work Programme 2017/ 18

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The latest draft of the work programme is attached at Appendix 1.

The Work Programme aims to focus on a small number of issues in depth. It remains a live document throughout the year and is brought to each committee meeting.

The Scrutiny Committee is being asked to:

- Note the contents of the work programme and provide any comment / feedback

**Children, Young People & Family Support Scrutiny & Policy Development Committee
Draft Work Programme 2017-18**

Chair: Cllr Mick Rooney

Vice Chair: Cllr Cliff Woodcraft

[Meeting Papers on SCC Website](#)

Meeting day/ time: Monday 10am – 1pm

Please note: the Work Programme is a live document and so is subject to change.

Children, Young People & Family Support		Mondays 10am-1pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Monday 17th July 2017			
Monday 11th September 2017			
Monday 13th November 2017			
Attainment 2016-17 – citywide attainment outcomes in schools & academies - headline results	The Committee will receive a report outlining headline attainment results. The Committee could then receive a more detailed report in January 2018 when validated data is available, this could include further analysis in terms of national data / comparators.	Jayne Ludlum, Executive Director of People Portfolio Stephen Betts, Learn Sheffield, Chief Executive Pam Smith, Head of Primary & Targeted Intervention Kate Wilkinson, Service Manager - Performance & Analysis Service	Agenda Item

<p>Home education and alternative provision</p>	<p>Two papers to the Committee on Home Education and Alternative Provision. To be considered together, focusing on provision for vulnerable pupils.</p>	<p>Dawn Walton, Director - Commissioning, Inclusion & Learning</p> <p>Emma Beal, Assistant Director, Lifelong Learning</p> <p>Alena Prentice, Assistant Director, Inclusion and Learning Service</p>	<p>Agenda Item</p>
<p>Page 5 Briefing Paper Social Market Foundation - Commission on Inequality in Education"</p>	<p>The Social Market Foundation published this report in July 2017. A briefing paper will be requested, to focus on 2 of the recommendations:</p> <ul style="list-style-type: none"> - Schools in disadvantaged areas should have access to a fund for providing incentives to teachers that make housing more affordable. This should be run as a trial and the findings used to inform whether such schemes can be expanded in the future. - New benchmarks for independent schools to meet in order to retain their charitable status should include the provision of out-of-school activities to the children of parents who live locally (to focus on the academic contribution). 	<p>Briefing paper provided by Deborah Fellowes, Policy and Improvement Officer</p>	<p>Briefing Paper</p>

Monday 11th December 2017

Sheffield Children's Safeguarding Board Annual Report	<p>This report will provide an update on the work of the Safeguarding Board, including current priorities and any challenges.</p> <p><i>The Sheffield Children's Safeguarding Board Annual Report 2016/17 and Business Plan 2017/18 could be sent as background documents for the session.</i></p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Carly Speechley, Director, Children and Families</p> <p>Victoria Horsefield, Assistant Director, Children and Families</p>	Agenda Item
Sheffield Sexual Exploitation Service Annual Report	<p>This report will give an update on the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation, including current priorities and any challenges.</p> <p><i>The Sheffield Sexual Exploitation Service Annual Report 2017-18 could be sent as a background document for the session.</i></p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, Children and Families</p> <p>Janine Dalley, Senior Programme Manager for Targeted Service. Sheffield Futures</p>	Agenda Item
Adoption Performance	<p>A further report on adoption (following the report the Committee received at its meeting on 17th July 2017), to include performance data on the 6 stages of the adoption process and a flow chart outlining the stages of the process and expected timescales, as well as information on what action is being taken to recruit from harder to reach communities.</p>	<p>Joel Hanna, Assistant Director, Provider Services</p>	Agenda Item

Monday 15th January 2018			
Children's Social Care Improvement Plan	Agreed with the Cabinet Member and officers that Scrutiny should have an opportunity to comment on this key documents. The Task Group will focus on specific elements of this plan but the Committee has the opportunity to see the full plan	Carly Speechley, Director – Children and Families	Agenda Item
Special Educational Needs	Agreed with Cabinet Member and officers. The report will provide information on the Cabinet report authorisation for consultation on re commissioning the service. Also to include issues around exclusions and the re commissioning of Alternative Provision and co-production	Dawn Walton, Director - Commissioning, Inclusion & Learning Tim Armstrong, Head of SEN	Agenda Item
Draft Annual Report	A very early draft of the Annual Report for members of the committee to consider	Deborah Fellowes. Policy and Improvement Officer	Agenda Item
Monday 12th March 2018			
Elective Home Education	This is a follow up report from the item discussed at the November meeting, where additional information was requested, including case studies.	Alena Prentice, Assistant Director, Inclusion and Learning Service	Agenda Item

<p>2016 Final Results: City Context and School Performance</p> <p>Progress with Key Stages 3 and 5</p>	<p>To receive a follow up report (following the report the committee received in November 2017) containing:</p> <ul style="list-style-type: none"> i) Confirmation of validated citywide attainment ii) Progress in Key Stages 3 and 5 to incorporate lack of provision in the South of the City and items c and f from briefing note below (KS5) 	<p>Jayne Ludlam, Executive Director of People Portfolio</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p> <p>Stephen Betts, Learn Sheffield, Interim Chief Executive</p>	<p>Agenda Item</p>
<p>Sheffield's Emotional Wellbeing and Mental Health Transformation Programme, in response to Future in Mind</p> <p>Page 58</p>	<p>In December 2016 the committee received a report regarding the "Future in Mind Programme" and Sheffield's Transformation Plan. It outlined the impact on prevention and early intervention services, partnership working and upcoming challenges as well as a specific focus on work being undertaken through schools. The Committee requested a further update in around 12 months time to update on progress with this work</p>	<p>Bethan Plant, Health Improvement Principal - Public Health Team</p> <p>Matthew Peers, Commissioning Manager – EWBMH, CCG</p> <p>Other attendees tbc</p>	<p>Agenda Item</p>
<p>Child Poverty – Filling the Holiday Gap – Tackling Holiday Hunger in Sheffield</p>	<p>Consultation with Committee members revealed an area of interest around the link between child poverty and access to free school meals/breakfast clubs/nutritious meals during the holidays.</p>	<p>tbc</p>	<p>Agenda Item</p>
<p>Attainment 2016-17</p>	<p>Follow up information from discussion at November meeting to include the following information:</p> <ul style="list-style-type: none"> a. Dedicated support to Roma, gypsy and travelling families both in school and within the local authority b. Work being undertaken to close the attainment gaps for children with SEN c. Number of children leaving school and 	<p>Pam Smith and Kate Wilkinson</p>	<p>Briefing Paper</p>

progressing to apprenticeships
 d. Low attainment figures by geographical area, to include take up of early years places too
 e. % of those achieving AAB at A level from disadvantaged backgrounds
 f. How the challenges can be incorporated into a strategic response – eg. phonics, pupil premium, performance of White British Disadvantaged pupils

Task Group

The remit of the task group has been agreed around key elements of the Improvement Plan – sufficiency and recruitment and retention of staff. The scope is attached at appendix 2

The review will aim to influence the effectiveness and outcome of the Improvement Plan, in a positive way.

Carly Speechley, Director of Children & Families

 Victoria Horsefield, Assistant Director, Children and Families

Appendix 2 - Scrutiny Project Mandate

Review topic:	Childrens Social Care		
Length of review	In-depth (6-9 months) <input type="checkbox"/>	or, Short term (up to 3 months) <input checked="" type="checkbox"/>	X
Start date	27 th November 2017	End date	15th Feb 2018
Lead committee	CYP&FS Committee	Committee Chair	Cllr Mick Rooney
Reasons for selecting this topic			
The Committee wish to carry out this review to assist with a key policy topic for Childrens Social Care – with a view to influencing the outcome of the policy issue. Members are interested in recruitment and retention and quality issues and also financial/budget matters			
Aim/s of the review			
The review will aim to influence the outcome of new policy formulation and decisions around the following two areas: 1. Budget – sufficiency plan and local offer 2. Quality – Workforce development, recruitment and retention.			
How will you carry out the review			
Initial meeting will consider the “big ticket” issues being currently considered in Children’s Social Care via a presentation from the Director. Following this they will determine which area they particularly want to focus on and which witnesses they would like to consult as part of the process. Witnesses will be invited to present information and respond to questions over a period of 4 separate meetings. Following the first meeting, Members determined the above two aims of the review			
Outcomes & impact			
It is the intention of the Task Group to scrutinise an early piece of policy work to be able to ensure that it takes on board the Committees views on effective support to and safeguarding of vulnerable groups, improving services to residents in the city and meeting the Council’s commitments around Fairness and Poverty. Following the first meeting these have been considered further and specific impact is intended to be achieved via direct influence of two key policy areas – the sufficiency plan and workforce development strategy.			
Links to other areas of work			
Work Plan of CYP&FS Committee. Children and Families Improvement and Recovery Plan			

Public involvement

To be determined. As the Scope is refined, the Task Group will take a view on the most effective way to seek the input of the public and service users. Existing consultation and involvement work should be utilised where possible and existing governance structures

Resources

Carly Speechley – Director of Children and Families and Victoria Horsefield, Assistant Director have committed their time to attending all of the scheduled meetings between them.

The Task group will have the support of the Policy and Improvement Officer.

Review Timetable including dates of Task & Finish Group meetings:

27/11/17	15:00	Presentation of policy overview by Carly Speechley/Victoria Horsefield
	16:00	Task Group discussion to finalise scope of review
7/12/17	10:00	Session one: Information Gathering and Briefing Carly Speechley/Victoria Horsefield in attendance
8/1/18	12:00	Session two: budget and sufficiency issues – Q&A with witnesses
15/2/18	15:00	Session three: Quality and workforce development – Q&A with witnesses
		Session four: Identification of findings and issues, consideration of outstanding information

Key lines of enquiry

Initial meeting:

1. Provision and commissioning of childrens social care services
2. Health and wellbeing of children in the Council's care
3. Finding appropriate adoptive families for children for whom it is decided this is the right option?
4. Foster care arrangements
5. Standard of residential care provided or used by the Council
6. Support for young people leaving care
7. Effective professional workforce of social workers and others responsible for running services
8. Fulfilling the council's responsibilities as a 'corporate parent'

Specific Policy areas to consider:
Recruitment and retention of Foster Carers
Recruitment and retention of Social Workers
Virtual School arrangements

Budget session:

1. Five year financial recovery plan
2. Sufficiency Plan
3. Plans to develop and diversify local offer

Quality Session:

1. Workforce development strategy
2. Recruitment and retention
3. Remuneration issues and USP for Sheffield

Membership of the Group

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Mrs Rooney, Pullin, Steinke, Maroof and Woodcraft

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Witnesses and/or additional attendees for the review

Carly Speechley

Victoria Horsefield

Others to be confirmed

Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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